

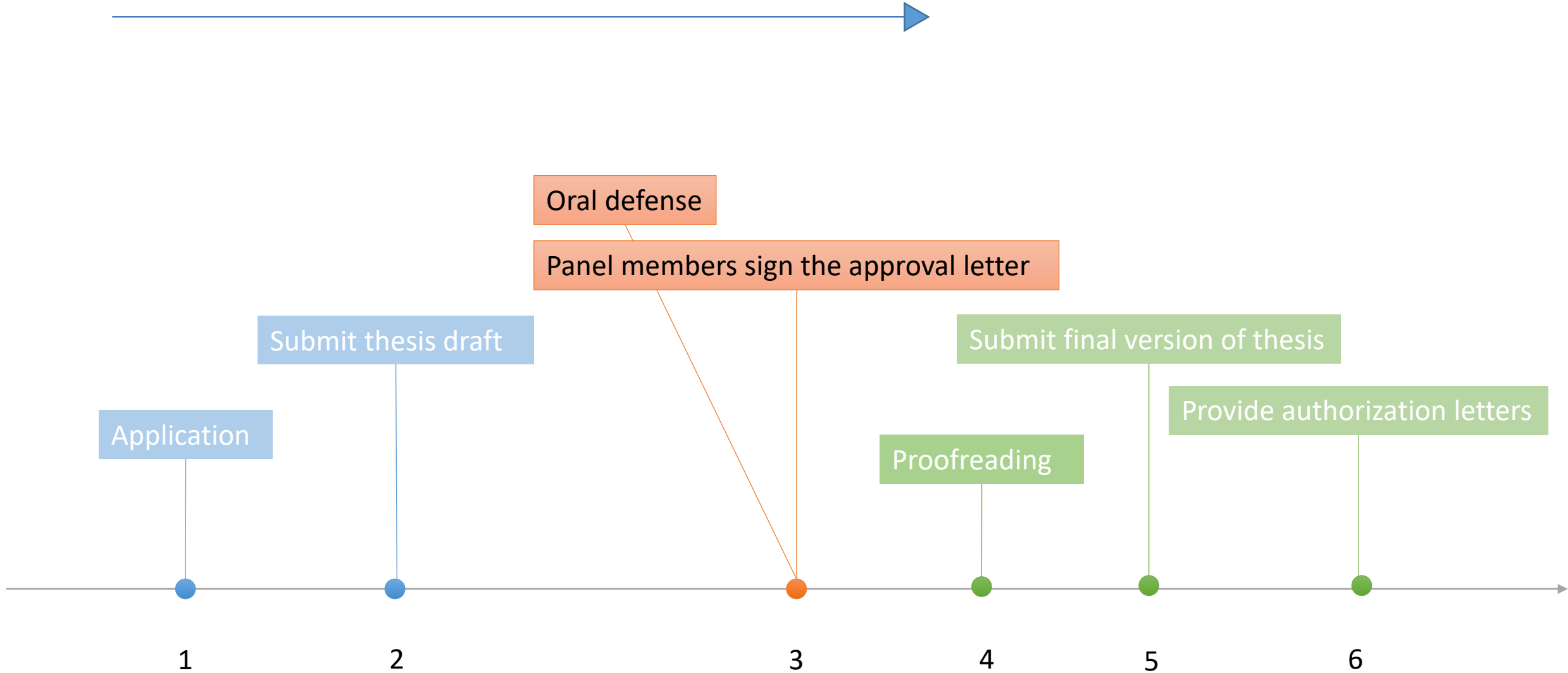
Providence University

Process for oral defense
(For Triple Degree Students only)

Request items from PU

- Application of oral defense
- Format (Table of content)
- Proofreading
- Approval letter
- Final thesis – thesis uploading
- Authorization letter

Timeline for the Oral Defense



1. Application of oral defense

- Please inform PU the date of oral defense at least **one month** earlier.
- In order to do plagiarism test, we will need your thesis draft, please provide it in pdf file at least **2 weeks** before oral defense.

2. Format- Table of content (request **page number** only)

Global MBA - Thesis Guidelines

Sample

Table of Content

Table of Content	i
Abstract	ii
List of Tables	v
List of Figures	vii
Chapter One: Introduction	1
1.1 Research Background	1
1.2 Purposes of study	7
1.3 Research Questions	10
Chapter Two: Literature Review	11
2.1 Experiential Marketing	11
2.2 Service Quality	13
2.3 Customer Satisfaction	17
Chapter Three: Methodology	35
Chapter Four: Results	50
Chapter Five: Conclusions	62

Items such as table of contents, acknowledgements, list of table and figures are listed in Roman numerals (i, ii, iii, iv, v ...)

The main content of the thesis until the reference and the appendix are listed in Arabic numbers(1, 2, 3, 4 ...)

- You may follow the thesis format from your [home universities](#).
- PU only request the format of **“Page Number”** in the Table of Content, please refer to the sample.
- Items such as table of contents, acknowledgements, list of table and figures are listed in **Roman numerals (i, ii, iii, iv, v ...)**
- The main content of the thesis until the reference and the appendix are listed in **Arabic numbers(1, 2, 3, 4 ...)**

3. Online Oral defense

- Please finish online oral defense before **June 30** (suggested deadline)
- After the oral defense, every panel member should sign the **approval letter** and scan the file to PU.

4. Approval letter

PROVIDENCE UNIVERSITY

Approval Letter of Oral Defense Panel Members

Mr./Ms. _____

A Graduate Student of Global Master of
Business Administration Program,
International College, whose thesis:

(Chinese) _____

(English) _____

Has met the standards of qualifications for a Master's Degree and
has thus been approved by this panel.

Committee Members:

(Signature)

Thesis Advisor

(Signature)

(Signature)

(Signature)

Program Chair:

(Signature)

Date: _____

★ After oral defense, please let your advisor (or panel members) sign the approval letter, and send the scan file back to PU.

Two members from PU (including 1 advisor)

Another 2 advisors from CETYS and FH Upper Austria

5. Proofreading

靜宜大學寰宇管理碩士學位論文校稿證明 Certification of Proofreading

學生姓名 Student Name			學號 Student ID	
論文題目 Manuscript Title				
論文總字數 Manuscript Word count				
潤稿員 Proofreader			國籍 Nationality	
學/經歷 Backgrounds	<input type="checkbox"/> 英語母語人士 English Native Speaker <input type="checkbox"/> 主修英語教學 (學士/碩士) Major in TESOL (Teaching English to Speakers of Other Language) <input type="checkbox"/> 主修英文 (學士/碩士) Major in English Department <input type="checkbox"/> 其他 Others (Please provide related documents)			
相關證明 Related Documents	<input type="checkbox"/> 學歷證明 (Diploma) <input type="checkbox"/> 身份證件 (ID card)			
校稿方式 (可複選) Proofreading Level (Multiple selections are possible)	<input type="checkbox"/> 文法 Grammar <input type="checkbox"/> 內容 Content <input type="checkbox"/> 格式 Format			
編修範圍(可複選) Proofreading Scope (Multiple selections are possible)	<input type="checkbox"/> 正文 Text <input type="checkbox"/> 文獻 References <input type="checkbox"/> 圖表說明 Captions			
潤稿員簽名 Signature of Proofreader				
編修日期 Date of Proofreading				
若無需編修，請指導教授說明並簽章 If you don't need to do proofreading, please let your advisor provide reasons	原因 Reason 指導教授簽章 Advisor Signature			
系所審查 Reviewed by Program office	經手人 Person in charge	日期 Date		

Please provide **certificate of proofreading** before you submit the **final** version of your thesis.

6. Submit FINAL version of thesis

- After revising thesis based on panel members' advices, students need to provide the final version of thesis in pdf file to PU.
- PU office will help students finish uploading thesis via PU library system ([please provide PU account and password to the program office.](#))
- When the uploading finish, we will need students' [signatures for authorization letters](#). Please sign the documents and provide **BOTH** scan file and original copy to PU. (PU will provide the letters to students)

Appendix

- ✓ Sample- Table of Content
- ✓ Sample- Approval letter
- ✓ Certification of Proofreading

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Thesis Advisor _____ (Signature)

(Signature)

(Signature)

Program Chair: _____ (Signature)

Date: _____

靜宜大學寰宇管理碩士學程論文校稿證明 Certification of Proofreading

學生姓名 Student Name		學號 Student ID	
論文題目 Manuscript Title			
論文總字數 Manuscript Word count			
潤稿員 Proofreader		國籍 Nationality	
學/經歷 Backgrounds	<input type="checkbox"/> 英語母語人士 English Native Speaker <input type="checkbox"/> 主修英語教學 (學士/碩士) Major in TESOL (Teaching English to Speakers of Other Language) <input type="checkbox"/> 主修英文 (學士/碩士) Major in English Department <input type="checkbox"/> 其他 Others (Please provide related documents) _____		
相關證明 Related Documents	<input type="checkbox"/> 學歷證明 (Diploma) <input type="checkbox"/> 身份證件 (ID card)		
校稿方式 (可複選) Proofreading Level (Multiple selections are possible)	<input type="checkbox"/> 文法 Grammar <input type="checkbox"/> 內容 Content <input type="checkbox"/> 格式 Format		
編修範圍(可複選) Proofreading Scope (Multiple selections are possible)	<input type="checkbox"/> 正文 Text <input type="checkbox"/> 文獻 References <input type="checkbox"/> 圖表說明 Captions		
潤稿員簽名 Signature of Proofreader			
編修日期 Date of Proofreading			
若無需編修，請指導教授說明並簽章 If you don't need to do proofreading, please let your advisor provide reasons	原因 Reason		
	指導教授簽章 Advisor Signature		
系所審查 Reviewed by Program office	經手人 Person in charge	日期 Date	